# Data protection information letter in accordance with EU Regulation 679/2016 (General Data Protection Regulation) – Applicants

Dear Applicant,
We are pleased to inform you about how we process your personal data. From this information, you can also see what rights you can exercise.

**Who processes my personal data?**
Data controller
Hotel Post - Kronplatz Touristik Srl
Via Bastioni 9
39031 Brunico
T. +39 0474 834 001
info@hotelpost-bruneck.com

**What personal data is processed and for what purpose?**
Pursuant to the EU Regulation 2016/679 (General Data Protection Regulation) and applicable national data protection legislation, the following data, among others, may be subject to processing:

- Your Anagraphic data such as name, address, contact details, academic as well as professional career (contained in your CV), etc.
- Anagraphic data of family members (possibly included in your CV)
- Photo (may be included in your CV)

The purpose of the data processing is to carry out the application process. This includes the pre-selection of applicants in this respect, organisation of the application processes as well as the possible contacting of the applicant for the holding of the interview.

If you do not provide us with the data required for the application process, it will not be possible for us to fulfil our pre-contractual obligations and consider you in the application process.

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**To whom will my personal data be forwarded?**
Your personal data will only be processed internally, it will not be forwarded to external third parties.

**What are the legal bases for data processing?**
Legal bases with examples:

- Pre-contractual/contractual measures (Art. 6b GDPR): e.g., implementation of the application process, contacting the applicant
- Legitimate interests of the data controller (Art. 6f GDPR): e.g., organisation of the application process, ensuring the smooth running of the business

**For how long will my personal data be stored?**
Your personal data will only be stored until the purpose of the data processing has ceased (max. 6 to 12 months).

**Does data transfer outside the EU or profiling take place?**
Your data will not be transferred to non-EU countries. Automated decision-making including profiling is not used.

**What are my rights?**

You can exercise your rights free of charge at any time: right to access (Art. 15 GDPR), right to rectification (Art. 16 GDPR), right to erasure (Art. 17 GDPR), right to restriction of processing (Art. 18 GDPR), right to data portability (Art. 20 GDPR), right to object (Art. 21 GDPR).
Please contact the above data controller.
You also have the right to lodge a complaint with the Italian supervisory authority for data protection "Garante per la protezioni dei dati personali".